# Care Control April 2020 COVID-19 Checking Tool

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## Introduction by Matt Luckham

We have introduced a COVID-19 checking tool as part of the system to try and support homes in monitoring staff and service user.

## Systems Versions

After this update you need to be using CC Mobile 4.38 to access the checking screen.

## Background

In response to the ever-developing situation surrounding COVID-19, Care Control has created a monitoring area for residents and staff to help manage an outbreak in the home. The monitoring has been based on recent information released by the government about how care homes should be responding, you can find this article linked below.

The monitoring is a simple temperature and cough status check. This should help you spot developing symptoms and allow time to take precautionary measures.

The monitoring is available for both residents and staff. The COVID-19 Check works the same as every other monitoring area on the system for the residents. For staff there is a new menu option to complete checks. More information on accessing and recording the checks can be found below.

# Accessing & Assigning the Monitoring

The monitoring will need to be assigned on the Main System (CC Windows) or via the admin side of Care Control Mobile. The steps below are for assigning the monitoring on CC Windows.

- First head to the *'Full Admin'* menu.
- Next go to the 'Care Planning' tab and select 'Manage Monitoring'.
- Select the resident and press 'Add New'
- Select COVID-19 Check from the list.
- Here you can set a frequency and a reason for the monitoring.

	×
onitoring	New Resident Defaults >>
::	Areas we are Monitoring:
	Activities Assessment Bowel Care Review Assessment Creams Falls Risk Assessment Fluid Intake Food Intake General Risk Assessment Movement Movement Risk Assessment MUST Assessment PEEPs Assessment Personal Care V
	Update / End Add New

Note: The default for this monitoring frequency is every 4 hours during the day shift.

## Completing the Check

### For Service Users

For residents who have the monitoring assigned, there are 2 ways to complete a check. Both will result in a note being generated on their Care Plan, as well as add to the analysis information available in Monitoring Analysis.

As with every other monitoring area, reminders will appear on the Home Status, from here you can complete the check.

CURRENT OVERALL STATUS Area Service Use Ground Floor 1 Catheter Output Ground Floor 4 Catheter Output First Floor 11 -Cathe Dutput Catho First Floor 16 -Jutput Ground Floor 1 COVID-19 Check Ground Floor 1 Creams Ground Floor 3 Creams Ground Floor 4 Creams Ground Floor 5 Creams Ground Floor 6 Creams First Floor 8 - E Creams First Floor 9 - J Creams First Floor 10 -

Remember, you must be using CC Mobile for this to work: -

This then loads the COVID-19 Checking screen: -

Current User: Matt Luckham	Get Help Home Finish
Record COVID 19 Record for Mr Frank Jones	
Recorded Time: 14:51	an Mark
You must answer all questions:	
Current Temperature: oC	
Any Associated Cough:	

You need to record the temperature of the service user. If you record a temperature greater than 37.8 you are asked to record a second temperature: -

Current User: Matt Luckham	Get Help Home Finish
Record COVID 19 Record for Mr Frank Jones	×
Recorded Time: 14:51	
You must answer all questions:	· /
Current Temperature: 37.9 oC	Recheck Temperature: oC If you can, use a different temperature measuring device. Be sure of your
Any Associated Cough:	measurement.
Please consult with the manager for recorded one high temperature. Yo another temperature to confirm this recording device is working and cal	r advice as you have u should try and record recording. Check the librate it if possible.

## For Staff Members

This feature can be turned off. By default the check is in place so that everyone who signs in, a prompt is shown on the Home Status – Other Tasks screen: -



Again, by touching these prompts you will be taken to the checking screen: -

Current User: Matt Luckham	Get Help Home Finish
Record COVID 19 Record for Matt Luckham	
Recorded Time: 14:55	
You must answer all questions:	
Current Temperature: oC	
Any Associated Cough:	
	Save Record

## Recording a Check – Adhoc

#### For Service Users

The other way of completing a check is via the 'Record Care Plan Information' button. The COVID-19 Check will appear in the 'More Options' area alongside all the other monitoring areas on the system.



#### For Staff Members

You can complete ad-hoc recording through the Staff Menu: -



And then...

Current User: Matt Luc	ckham Get Help	Home Finish
Your Options:		
Your Staff Record	<b>Document Library</b>	Referral Scheme
S Your Training Record	Important Documents Death of a Service User Procedure Disciplinary Policy and Procedure	
Work with Messages	Resident Information Sheet Template Whistle Blowing / Safeguarding Policy Check Lists	Care Management
Book a Holiday	Shortcut Checklists Domestic List Marks maintenance list	
View Calendar	COVID 19 Record	Kitchen Management

# Alerting COVID-19 Check

We have built in a new alert for this check which will fire if an abnormal temperature is recorded for either staff or service user: -

Create / Amend Alert		×							
Step 1 - Select Your Alert	Template								
Select Category:	COVID 19								
Select Sub Category:	Check ·								
Alert Detail:	Alert when COVID 19 Check results in abnormal reading								
Alert Wording:	Alert me a COVID 19 check is completed which results in any abnormal reading.								
Step 2 - Fill in Alert Parameters Parameters for this Alert Name Value									
Step 3 - Who is getting th	ne Alert?								
Message Group:	Management 🗸 🖉								
Show on Home Statu	How many staff members are required to sign off the Home One Staff Member								
	Status Alert?:								
Delete Alert	Save								

You can also use the Home Status alert to check the Other Tasks area to enforce staff taking temperatures: -

C Create / Amend Alert					$\times$		
Step 1 - Select Your Al	ert Ten	nplate					
Select Category:	Management						
Select Sub Category:	Hor	ne Status		~			
Alert Detail:	Ale	rt me if a red c	ross is generated in t	he Home Status	~		
Alert Wording:	Aler	t me if the Hom schedule time	e Status Area: Other T	asls is generating a red cro	ss at		
Step 2 - Fill in Alert Pa Parameters for this Aler	Step 2 - Fill in Alert Parameters Parameters for this Alert						
Name Va	alue						
Home Status Of	ther Tasls	5					
Step 3 - Who is getting	the Al	lert?					
Message Group:		Management			~		
Show on Home Sta	atus:	How main required	ny staff members are to sign off the Home	One Staff Member	~		
		Status Al	lert?:				
Schedule Time:		17:00	This is the time that	this alert will run e.g. 08:00			
Delete Alert					Save		

## Analysing the Results

Analysis availability is as follows:

- Care Control Mobile Resident Monitoring Analysis
- o Care Control Windows Resident/Staff List Analysis

Resident records create a note on the care plan, as well as adding to the analysis available in the *'Monitoring Analysis'* section of the care plan on Care Control Mobile.

- View Resident Care Plans
- o Select the resident
- o Show Care Plan Options
- Monitoring Analysis > COVID-19 Checks

lan Sections:	1938 - Statu	is: Active	Summar
Care Review			
	red to be	ink Jones	Fast Facts:
Risk Assessments	h as:	F.	alls Risk: High
	of Birth: 28/03/	1938 Date of Arrival: 03/03/2018 N	umber Falls Last 12 Months: 2 ast Fall Date: 16/04/2020
Memory Box Items	Location: Groun	d Floor 1	
	ent Type: Full Ti	me Resident W	Velght: 85kg MI: 26
Food, Drink & Nutrition	ontacts: Mrs B Debbi	arbara Dunk (07817 632074), Mrs ie Gold (01392 386744)	lateriow: 13
		M	NUST: 0
-	y. Abbey	Surgery (01822 612247)	luid Intake (since 7am): Oml
Monitoring Analysis	has at	s a lovely gentleman who has suffered a strok fected his right side.	e which 66 More Details
monitoring / maryoro	carers	emains as independent as possible but does to assist him with all movements using the st	and aid View Latest Care Review
Incident Analysis		Areas we are Menitering	
Incident Analysis		Areas we are monitoring	
ical	Status	Activities	
	×	Air Mattress Settings	
History / Diagnoses		Bath	
Gaineter Gaiput		Part Change	
COMP 10 Objects		Paid Charlos	
Current User: Mat	t Luckham	Bed Change Red Rail Rick Assessment	Help Home F
Current User: Mat	• t Luckham	Red Rail Rick Assessment	Help Home I
CUVID-19 CREEK	t Luckham	Bed Rail Rick Assessment Get 3/1938 - Status: Active	Hep Home I
CUVID-19 CREEK	t Luckham nes - DOB: 28/0:	Bed Rail Rick Assessment Get 3/1938 - Status: Active Manifering Turns (2000) 10.0	Hep Home I Monitoring Anal
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Current User: Mat round Floor 1 - Frank Jor Gurrent Monitoring His Air Mattress Settings - 27/11/201	t Luckham nes - DOB: 28/0 storical Monitoring	Bed Campie Red Rail Rick Assessment Get Monitoring Type: COVID-19 C Start Date: 1506/2020 Duration: Ongoing	Help Home F Monitoring Anal Monitoring Anal Start Reason: All service users need to be checked for COVID-19
Current User: Mat round Floor 1 - Frank Jor Current Monitoring His Air Mattress Settings - 27/11/201 Bath - 0.303/2018	t Luckham nes - DOB: 28/0 ttorical Monitoring	Cet Cetange Red Rail Rick Assessment Cet Monitoring Type: COVID-19 C Start Date: 1504/0200 Duration: Orgoing Prequency: Reced monitoring information at	Help Home F Monitoring Anal Monitoring Anal Start Reason: All service uses need to be checked for covice uses need to be checked started By: Matt Lucham
Current User: Mat round Floor 1 - Frank Jon Current Monitoring His Air Mattress Settings - 27/11/201 Bath - 03/03/2018 Bod Change - 03/03/2018	t Luckham nes - DOB: 28/0 atorical Monitoring	Det Change     Part Rail Rick Accessment     Get      Monitoring Type: COVID-19 C     Surt Date: 150/02/02      Duration: Ongoing     Frequency     Reced monitoring information at     least every 4 house during the Day     Set of vice.	Help Home I Monitoring Anal Monitoring Anal Start Reason: All service users need to be checked for Started By: Matt Luckham
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Current User: Mat round Floor 1 - Frank Jon Current Monitoring His Air Mattress Settings - 27/11/201 Bath - 03/03/2018 Bowel - 03/03/2018 Bowel - 03/03/2018 CoviD-19 Check - 15/04/2020	t Luckham nes - DOB: 28/0 storical Monitoring	Det Change Red Rail Rick Ascessment Cet 3/1938 - Status: Active Monitoring Type: COVID-19 C Start Date: 15/04/2020 Duration: Orgoing Peep Record monitoring information at least energy - Anona during the Day State only. Associated Health Issue: None	Help Home F Monitoring Ana Monitoring Ana Neck Star Reson: All review server need to be checked Started By: Matt Luckham
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On Care Control Windows, staff checks can be found in a report showing all recorded checks on the site.

- Full Admin
- o Common Options
- o Analysis Reports
- Report Name: Covid-19 Checks: Full Extract

This report can then be exported to Excel for editing or printing.

C Care Control Administration - Spring House Residential Care Home - Windows System Version: 3.32							
Administration of Care Control							
Common Options	Staff Area	Time & Attendence	Client Area	Income	Care Planning	Communication	Advanced Stuff
Monitoring & Aler	<u>ts</u>	Care Plan Notes		Risk Assessments & Ca	re Reviews <u>Co</u>	ost of Care Analysis	
Manage N	Aonitoring	Set Note Filter	Exclusions	Generic Risk Asse	essments	Dependency / Cost of	of Care
Monitor	ing Types	Shortcut	Notes	Care Review D	omains 🔒	nalysis & Configuration	
Monitorin	ng Analysis	View Managers	Scratch Pad	Capacity & Consents	[	Care Plan Integrity	Checks
Alerts and N	Notifications	Life History Configur	ation	Mental Capacity 1	[emplates	Care Note Anal	vsis
Make Amendmen	<u>ts</u>	Life History C	luestions	Consent Tem	plates	Analysis Repor	rts
Care Plan (	Corrections	Life History	Sections			Care Planning Com	nments
Load Main System	Show Care Pla	ans Admin Dash	board	d Information Pri	nt Care Plan	View Handover	Quit Care Control

C Report Analysis				×
Report Category:	<< All Categories >>	Report Name:	Active Template Extract ^ Active Template vs Contract	Run Report
			Activities Allowed Holiday by Staff Category Care Plan List Values Care Review - Need Summary Care Review - Need So Detail Client Contact Telephone Numbers Client Log Book <b>COVID-19 Checks - Full Extract</b> Custom Task Analysis 90 Days Custom Task Analysis 90 Days Custom Task Analysis 90 Days Custom Task Analysis 90 Days Pocument Library Types eMar Stock Report Fluid Analysis Full Live Rota Extract	

C Report Analysis										×
Report Category:	<< All Categories >	>	Report Name	e: [	COVID-	19 Checks - Fu	ll Extract		~	Run Report
			Description:		This rep have be	oort shows a full en recorded so	extract of the COVID far.	-19 Checks tha	Further Op	tions Get Help
📈 CovidCheck 🗢	UserType	ails 🔻 CheckDate 🤜	CheckTime 🔻 Reco	rdedB	y 🔻 Tem	peratur 🔻 Tempe	eratur <del>⊽</del> HasCough <i>マ</i>	Action 👻		
1 5	StaffMember	f 16/04/2020	11:38:19		f	36.7	0 No			
2 S	StaffMember	c 16/04/2020	11:38:58		f	36.6	0 No			
3 S	StaffMember	16/04/2020	11:39:28		f	36.6	0 No			
4 S	StaffMember	16/04/2020	11:40:02		f	36.6	0 No			
5 S	StaffMember	t 16/04/2020	11:41:13		f	36.5	0 No			
6 S	StaffMember	g 16/04/2020	11:41:52		f	36.8	0 No			
7 S	StaffMember	k 16/04/2020	11:42:32		f	36.7	0 No			
8 S	StaffMember	n 16/04/2020	11:42:57		f	36.8	0 No			
9 S	StaffMember	16/04/2020	11:43:30		f	36.7	0 No			
10 S	StaffMember	16/04/2020	11:44:40		f	36.8	0 No			
11 S	StaffMember	ni 16/04/2020	11:45:14		f	37.2	0 No			
12 S	ServiceUser	5 16/04/2020	13:35:26		4	36.6	0 No			
13 S	ServiceUser	€ 16/04/2020	13:35:59		4	36.7	0 No			
14 S	ServiceUser	1 16/04/2020	13:36:51		4	36.7	0 No			
15 S	ServiceUser	2 16/04/2020	13:37:40		4	36.5	0 No			
16 S	ServiceUser	E 16/04/2020	13:39:07		4	36.5	0 No			
17 S	ServiceUser	- 16/04/2020	13:39:49		4	36.7	0 No			
18 S	ServiceUser	- 16/04/2020	13:41:02		4	36.8	0 No			
19 S	ServiceUser	- 16/04/2020	13:41:49		4	36.7	0 No			
20 S	ServiceUser	- 16/04/2020	13:42:59		4	36.7	0 No			
21 S	ServiceUser	- 16/04/2020	13:43:58		4	36.6	0 No			
22 S	ServiceUser	- 16/04/2020	13:45:32		4	36.8	0 No			
23 S	ServiceUser	- 16/04/2020	13:46:25		4	36.7	0 No			
24 S	ServiceUser	- 16/04/2020	13:47:29		4	36.6	0 No			
25 S	ServiceUser	- 16/04/2020	13:48:50		4	36.5	0 No			-
Record: 14 4 1 of 149	) ▶ ▶ ▶ >* T <sub>K</sub> No Filter	Search			_					
			You are r	not at	ole to ed	it this report.				

## Useful Links

The Government report:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachme nt\_data/file/878099/Admission\_and\_Care\_of\_Residents\_during\_COVID-19 Incident\_in\_a\_Care\_Home.pdf

Care Control Downloads:

https://carecontrolsystems.co.uk/downloads/