

# Care Control July 2018 Release Note

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*Care Control Windows 3.06+*

*Care Control Mobile 4.21+*

*Care Control Pocket 1.24+*

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## Foreword by Matt Luckham, Creator of Care Control

I do not normally write a foreword to these release notes, but I wanted to add a bit more context as to what our longer-term goals are for Care Control and the software in general.

We have a system now with 6 principle “apps” that can be used to update and interrogate your Care Control database. These are: -

1. **CC Windows**
2. **CC Mobile**
3. **CC Pocket**
4. **CC Roster**
5. **CC Screens**
6. **CC eMar**

Plus supporting systems such as **CC Biometrics** for time and attendance and **CC Student** our e-learning solution.

With any development changes we make, we must ensure that all of these systems continue to work as expected and function in unison. Broadly I feel we manage to achieve these goals, but one area that we have not yet “finished” is our enhancements to Roster to support rotas and holidays for Care Homes.

Many of our clients are keen for us to finish this work and I am committed that it remains our focus. The challenges however are significant. Rotas are embedded into every system within Care Control. In addition, many of our clients use the current rota and holiday system. The process of changing this must be done in a controlled way and although I am convinced the new Roster system is a massive step forward to time and attendance management, we must not force this change without being sure that all systems will continue to function correctly.

The other area we are focussed on is to introduce an invoicing module within Care Control. We have already started work on this initiative, but we need to finish off the code, test it very carefully and release it with lots of support for our customers.

The final big area that we want to conclude this year is a piece of functionality we call Single Form Custom Monitoring. This functionality allows you (or with our help) to design a monitoring form and then release it to be used in either CC Pocket or CC Mobile.

A huge amount of work has already been done on this system and much of that functionality has already been released (you just don't know it is there!), however it is not working 100% correct yet.

Once completed it will allow for **any** form to be created, and then used through a mobile recording device. The programming is hugely complex, but I would say it is 85% complete – not far to go. The plan is to have a “library” of monitoring forms that you can choose from – these could be simple or complex clinical forms – any of them can be added to your systems for you to use with your service users!

The future continues to look challenging for businesses working in the care sector, but I am committed that Care Control should remain a force to help identify poor performance, reduce administration time for care staff and improve your overall business.

## Introduction

This is a major system update with many changes affecting several core Care Control systems.

## System Versions Covered

This release covers changes to your Care Control Database, Care Control Windows, Care Control Mobile and Care Control Pocket.

## Summary of Changes

Area	Specific Change	Systems Affected	Detail of Change
<b>NEW DEVELOPMENT</b>			
<b>Security</b>	Cloud Security Update	CC Windows	CC Windows cloud communication has been updated so that all data is transmitted through new CC Cloud Servers. To use these more secure servers a file needs to be downloaded and installed on the users computer. This is currently an optional, but recommended, upgrade.
<b>Analysis</b>	Admin Dashboard	CC Windows	If you CC Windows is configured in Administration Mode it will not load into a Admin Dashboard which summarises the home status, similar to how it is presented on CC Mobile. This feature can be switched off if the user does not want this dashboard to load each time.
<b>Staff Record</b>	DBS Check	CC Windows	New section on the staff record to allow you to record and update DBS information. DBS Alerts can then be used to remind you when DBS information needs to be updated.
<b>Monitoring</b>	Monitoring Types	CC Windows	You can now create multiple select custom monitoring types within CC Windows. You can also assign activate or de-active those.
<b>Medical Diagnoses / Medical History</b>	Medical Diagnoses	CC Windows	New care plan area called Medical History. Includes section for current medical diagnoses and medical history section. Visible on both CC Windows and CC Mobile.
		CC Mobile	
	Medical History	CC Windows	
		CC Mobile	
<b>Reports</b>	Health Issues Report	CC Windows	A summary of the health issues assigned to all service users and their renew frequency.
	Care Review Summary Report	CC Windows	A summary of the current care review status for all active service user.

	Incident Summary Report	CC Windows	Raw output of all incidents that have occurred in the home.
	Observations Report	CC Windows	Raw output of the observation data for each active service user.
	Service Metric Report	CC Windows	Similar to the screen on CC Mobile, this report outputs the current weight, BMI, height, MUST, Waterlow for all active service users.
<b>Home Care</b>	Client Geo Coding	CC Windows	A new area that allows you to save a geo code latitude and longitude for each service user that has an address assigned.
	Check In / Check Out	CC Pocket	New screen on pocket to improve the check in / check out system. Now you have a clear Check In or Check Out option.
	Check In Analysis	CC Windows	New report that is visible within CC Widows that shows the Check In and Check Out times and their distances from the clients locations.
<b>Care Service Groups</b>	Care Service Groups	CC Windows	Care Service Group screen that replaces the Business Centre Management within CC Windows.
<b>Observations</b>	Recording Observations	CC Windows CC Mobile CC Pocket	Upgrade of the observations recording screen that includes oxygen saturations. This upgrade is across all platforms.
	Monitoring Analysis	CC Windows CC Mobile	Monitoring analysis of Observations has been added to CC Mobile. Report updated to include Oxygen Saturations on CC Windows.
<b>Care Review</b>	Review Screen	CC Windows CC Mobile	The review screen has been significantly changed to include more space for text entry and a different way of accessing level of need changes.
	Link Care Notes	CC Mobile	On various screens within CC Mobile you can now mark a note that will be generated when you record information, so that the note will show at the next Care Review time.
	Review References	CC Windows CC Mobile	Add the ability to view, tag and remove linked notes to Care Reviews.
	Section Report	CC Windows	New printed report that allows you to just print a section from a Care Review.

	Full Output Report	CC Windows	New format printed report that just outputs the text from a Care Review (not the level of need guidance etc).
	Modify / Add Sections on Mobile	CC Mobile	You can now add or remove sections on CC Mobile.
<b>Recording Care</b>	General Note	CC Mobile	General note recording has been revamped and upgraded.
	Air Mattress	CC Mobile	Air Mattress setting now allows text, not just numbers.
		CC Windows	
<b>Offline Working</b>	Override Setting	CC Pocket	Added cog permanently to the Pocket Pin Screen if that unit is in offline mode.
<b>Alerts</b>	Oxygen saturation levels	CC Windows	Alerts to support the new Oxygen Saturation Levels have been added.
<b>Care Plan Integrity Checks</b>	Extra Checks	CC Windows	New Care Plan Integrity checks have been added to cover Medical History, Medical Diagnoses etc.
<b>Medical Visits</b>	New Types	CC Windows	New medical visitor types have been added,
		CC Mobile	
<b>Configuration</b>	System Setting	CC Windows	New look system setting screen with more settings added that were previously only available on various specific systems.

## Detailed Review of Changes

### Cloud Security Update

#### System: CC Windows

CC Windows communicated to the Care Control Cloud through a special programme that is installed on your Windows computers. We want to update this programme so that it uses a more secure technology to communicate to the CC Cloud.

Unfortunately the installation of this programme will require Administration Access and so you may need to get passwords to install the file. Because of this we have made this update optional. When you start CC Windows you will see the following screen if this file has NOT been updated: -



If you select Update System, Care Control will download a file called CCConnect.exe. It will then shut down. If you have problems installation the file please contact Care Control support.

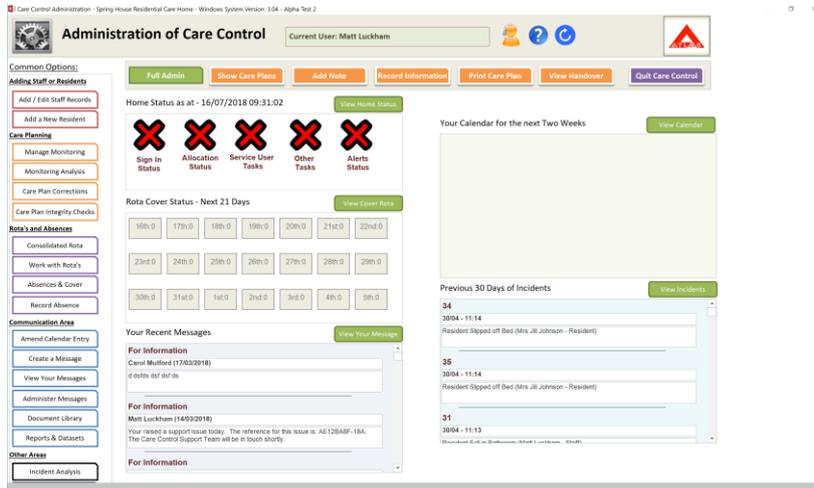
If you select Skip Update your system will load as normal.

**This message will appear every time CC Windows is started until your systems are updated.**

## Admin Dashboard

### System: CC Windows

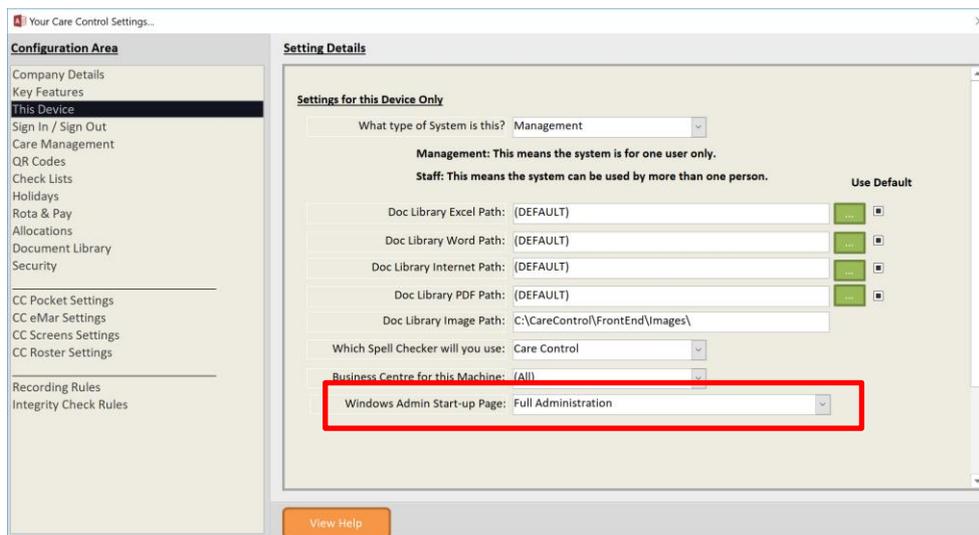
If your CC Windows System is set to load in Administration, by default you will now see a new dashboard screen: -



Your common Administration Options are on the left. To access the normal Administration Options you can select the Full Admin option: -



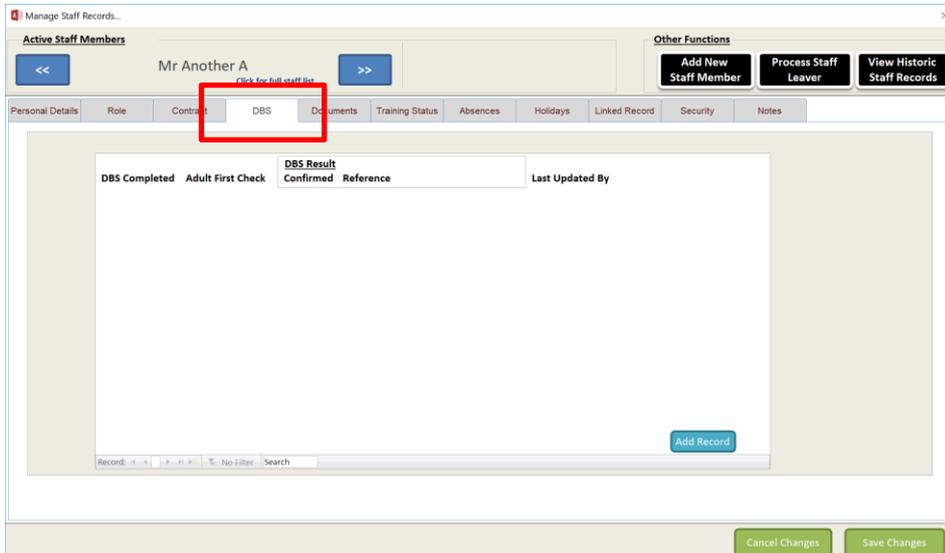
If you would prefer your systems to load the full administration system you can change this in your System Settings: -



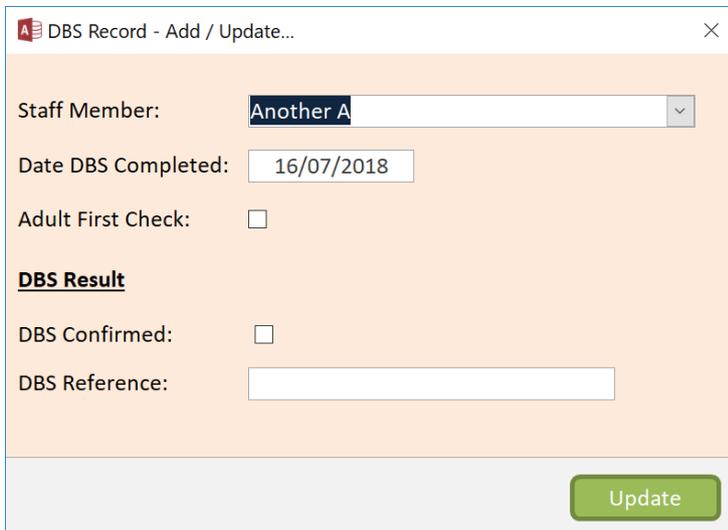
## Staff Record - DBS Check

### System: CC Windows

We have added a new section to the Staff Record called DBS. This is to allow you to record DBS information for each staff member: -



You select to Add Record to add a DBS entry: -



When you select Update the record will be added to the Staff Record: -

The screenshot shows the 'Manage Staff Records...' window with the 'DBS' tab selected for 'Mr Another A'. The window includes navigation buttons, 'Other Functions' (Add New Staff Member, Process Staff Leaver, View Historic Staff Records), and tabs for Personal Details, Role, Contract, DBS, Documents, Training Status, Absences, Holidays, Linked Record, Security, and Notes. The DBS record shows 'DBS Completed' on 16/07/2018, 'Adult First Check' checked, 'DBS Result Confirmed' unchecked, and 'Reference' empty. The 'Last Updated By' is ML(16/07/2018). An 'Update...' button is highlighted with a red box. At the bottom right, there are 'Add Record', 'Cancel Changes', and 'Save Changes' buttons.

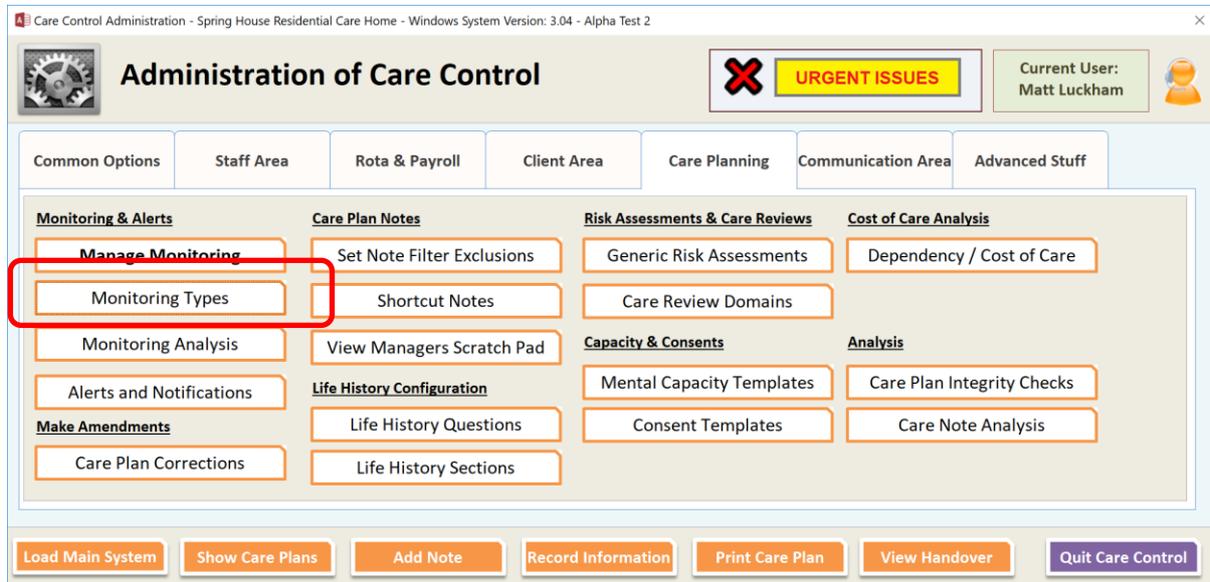
If you select Update you can add confirmation and reference information: -

The 'DBS Record - Add / Update...' dialog box shows the following fields: 'Staff Member' (Another A), 'Date DBS Completed' (16/07/2018), 'Adult First Check' (checked), 'DBS Result' section with 'DBS Confirmed' (unchecked) and 'DBS Reference' (empty text box). An 'Update' button is located at the bottom right.

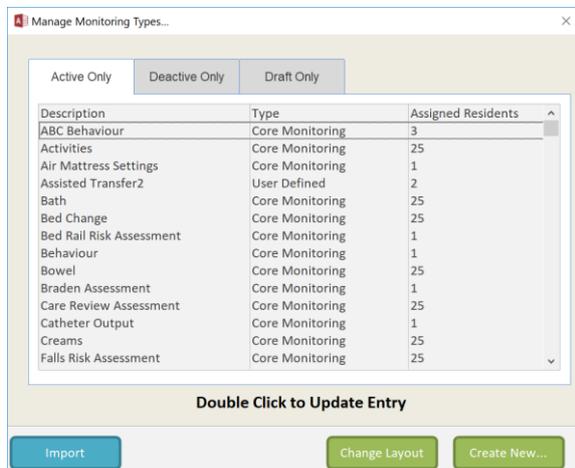
## Monitoring Types

System: CC Windows

We have added the functionality that is present within CC Mobile to allow you to create new monitoring types: -



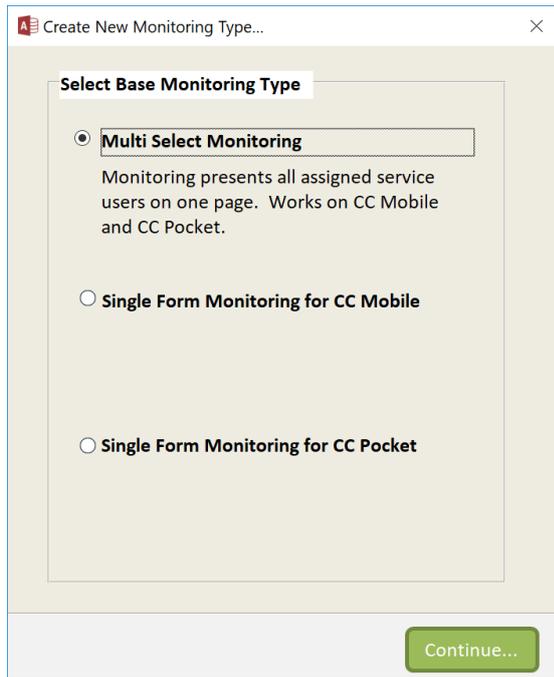
This loads the Monitoring Types screen: -



To create a new monitoring type you can select the Create New button: -

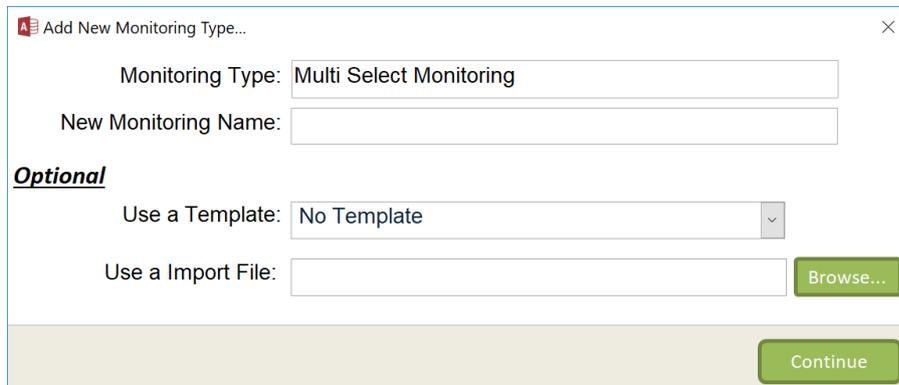


This shows a form that you can select one of three options: -



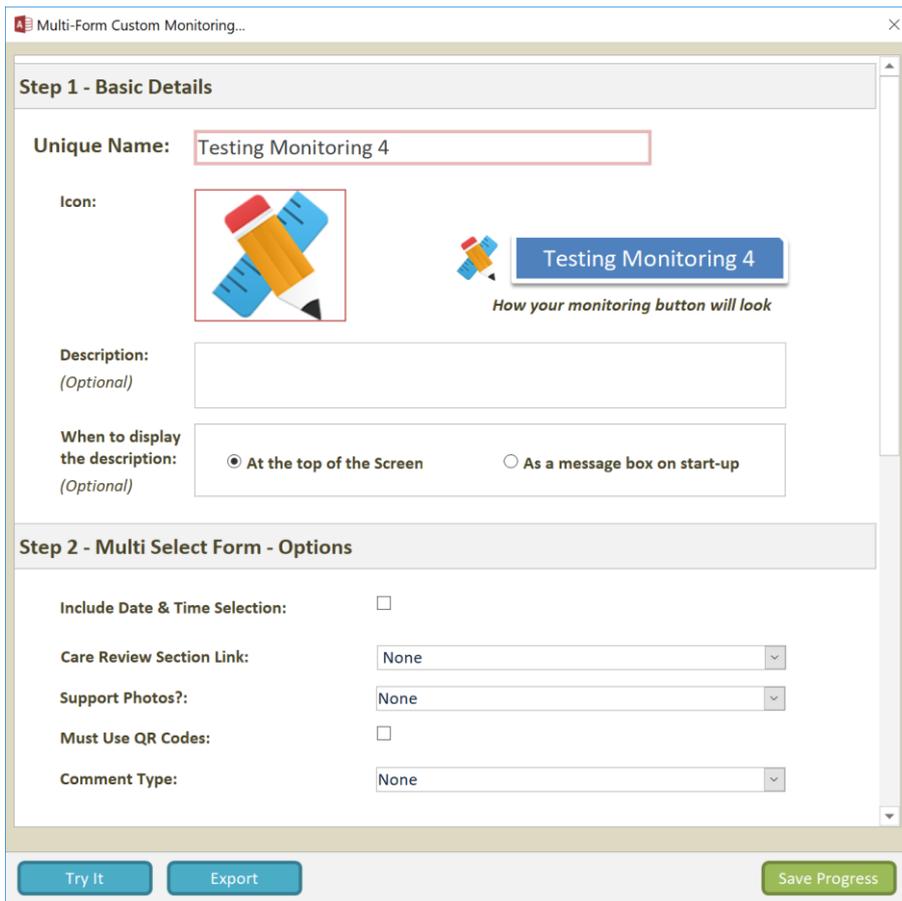
The screenshot shows a dialog box titled "Create New Monitoring Type...". It contains a section titled "Select Base Monitoring Type" with three radio button options: "Multi Select Monitoring" (which is selected), "Single Form Monitoring for CC Mobile", and "Single Form Monitoring for CC Pocket". Below the "Multi Select Monitoring" option, there is a text description: "Monitoring presents all assigned service users on one page. Works on CC Mobile and CC Pocket." At the bottom right of the dialog box is a green "Continue..." button.

**At present only Multi Select Monitoring is available at this time.**



The screenshot shows a dialog box titled "Add New Monitoring Type...". It has two text input fields: "Monitoring Type:" with the value "Multi Select Monitoring" and "New Monitoring Name:". Below these is a section titled "Optional" with two more input fields: "Use a Template:" with a dropdown menu showing "No Template" and "Use a Import File:" with a text input field and a green "Browse..." button. At the bottom right is a green "Continue" button.

Here you can enter a new monitoring name and select a previously created one as a template or import a file that has been provided to you.



Here you can create your own monitoring type that will be shown on Care Control Mobile. The instructions for how to create a new Multi Form Custom Monitoring Type are the same as the instructions we issued in June 2017. Please see the below document: -

[#Link to June 2017#](#)

Once your Monitoring Type has been created you can assign it as per normal.

## Medical Diagnoses / Medical History

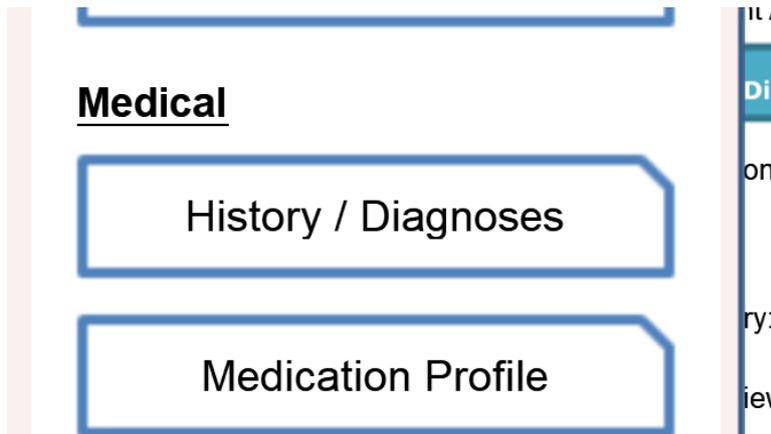
Systems: CC Windows & CC Mobile

A new Care Plan section has been added called Medical Diagnoses / Medical History: -



This Care Plan screen allows you to add the current medical diagnoses. You can also add medical history lines.

These screens are also available on CC Mobile: -



Current User: Matt Luckham

Home

Finish

**Jill Johnson 1-Ground Floora - DOB: 24/04/1951 - Status: Active**

Medical History

**Current Medical Diagnosis:**

Medical diagnoses can go here.

Last Updated By: Matt Luckham 16/07 - 10:42

**Medical History:**

Historic Date	Description of Procedure, Medication or Illness	Updated By
June 2018	History Line goes in here.	Matt Luckham 16/07 - 10:43

There is also a CC Windows corresponding report: -



## Spring House Residential Care Home

Care Plan Documentation

Printed on  
16/07/2018

### Mrs Jill Johnson - Current Medical Diagnoses

Medical diagnoses can go here.

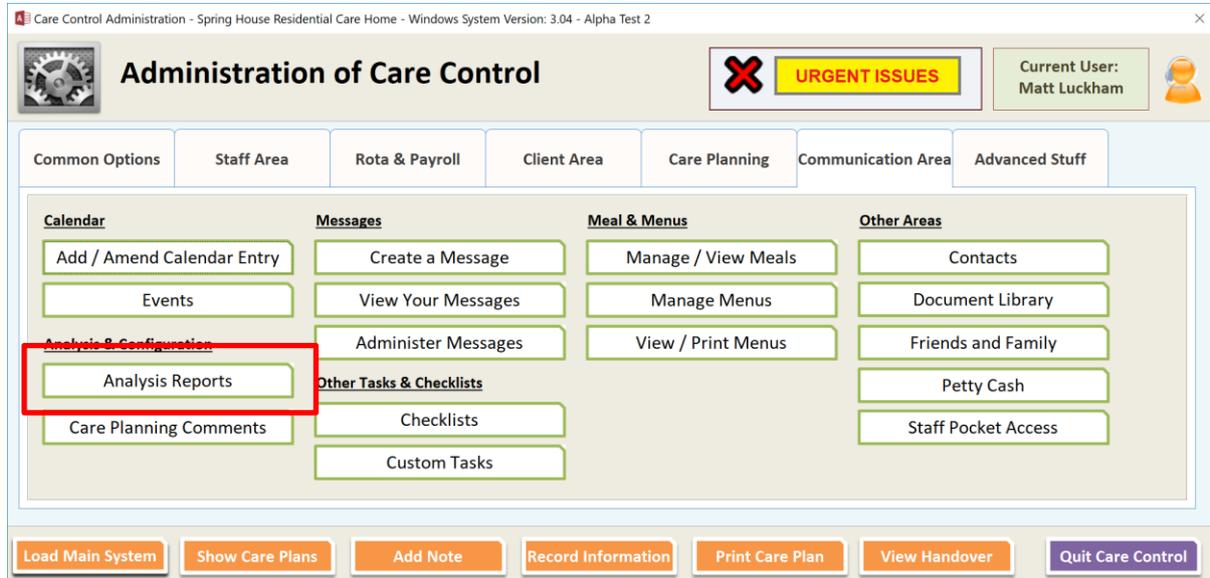
### Mrs Jill Johnson - Medical History

Estimated Date	Medical History Detail	Entered By
June 2018	History Line goes in here.	Matt Luckham 16/07/2018

## New Analysis Reports

System: CC Windows

We have added a number of new reports that you can access through CC Window: -



New reports are: -

Health Issues Analysis	This report shows the live health issues for each service user.
Care Review - Need Summary	This report shows a summary of the most recent care reviews for each service user.
Incident Analysis Report	This report shows all of the incidents that have taken place in your home. It does not include Excluded incidents.
Observations Analysis	The report exports all observation details that have been recorded on your system for all active service users.
Weight Analysis - Active Clients	This report shows the latest weight record for all active service users and includes BMI, MUST Score and trend.

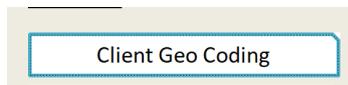
## Home Care Area

System: CC Windows, CC Pocket

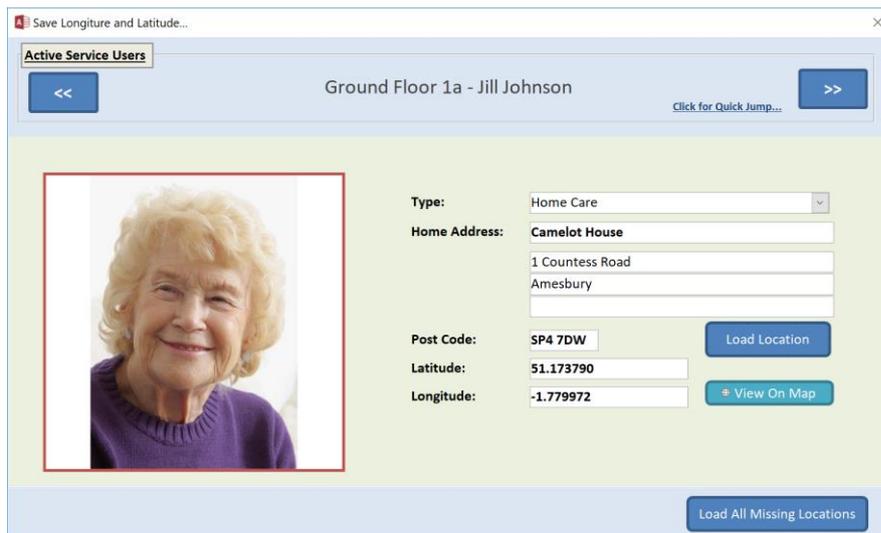
We have added a new Home Care area to our Administration Screen: -



The first area is called Client Geo Coding: -

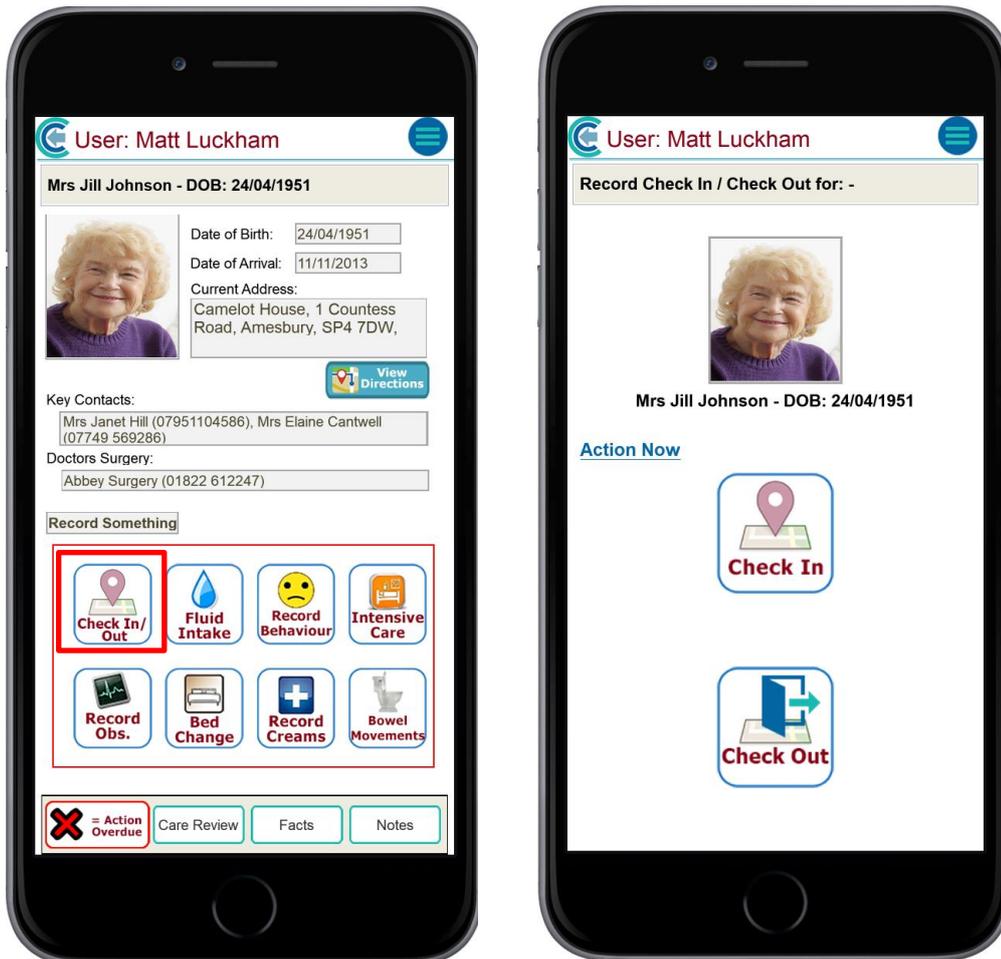


This loads the following screen: -



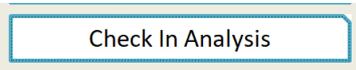
You can use this screen to load any geocode information for each service user based on the address details that you have loaded.

The Check In functionality has been changed in CC Pocket: -



Staff can now select either a Check In for a service users, or a Check Out.

The final new area within the Home Care Area is called Check In Analysis: -



Staff Check In Analysis...

### Check In Analysis

**Filters**  
Service User:  Date Range: 09/07/2018 to 17/07/2018  
Staff Member:  Distance Away: 0.000  Miles  KM Apply Filter

Service User	Staff Member	Check In Time	KM Away	Miles Away
Jill Johnson 1-Ground Floora	Matt Luckham	09/07/2018 12:41:55	8581.41	5332.25

Record: 1 of 1 No Filter

Map Data

This report shows analysis of when staff have Checked In or Checked Out for a service user and the distance away when that check in / out occurred.

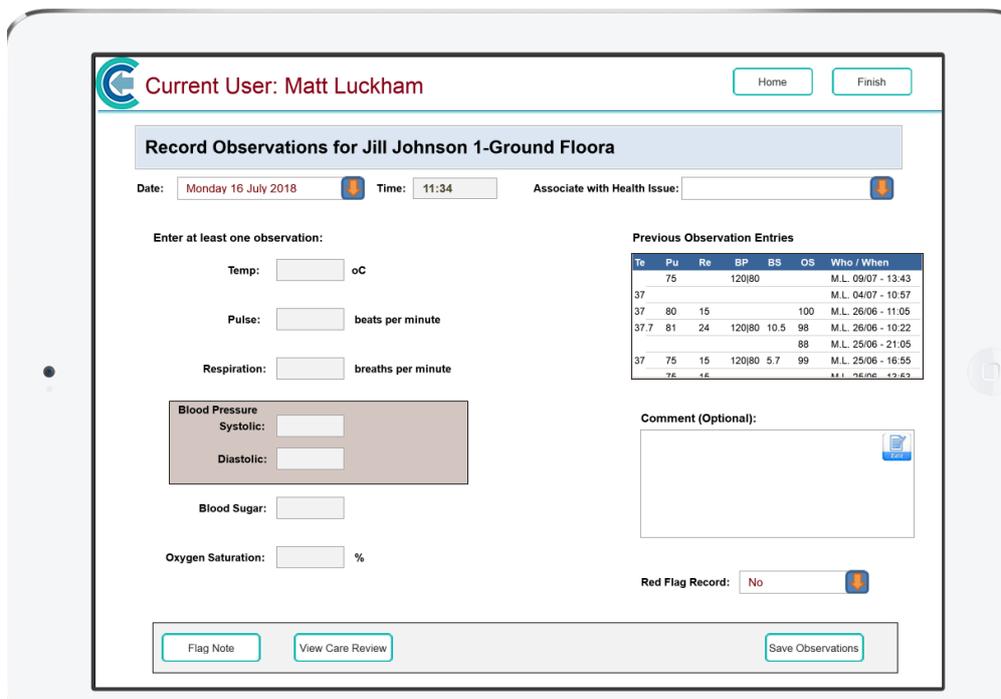
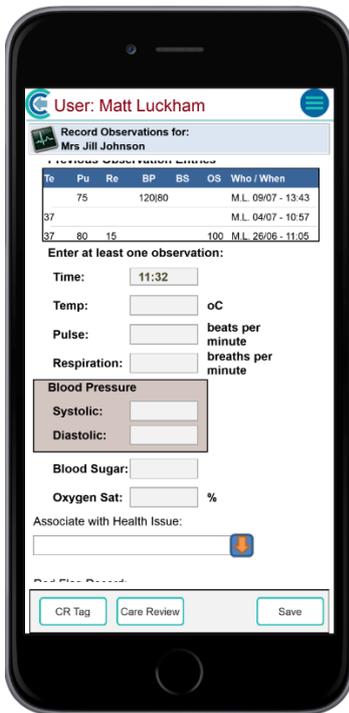
## Care Services Groups

System: CC Windows

## Observations

Systems: CC Windows, CC Mobile, CC Pocket

We have updated the functionality for recording observations. We have added Oxygen Saturation Levels to all recording screens. In addition the recording screens for CC Mobile and CC Pocket have been updated as follows: -



On both screens we have now added previous observation entries: -

### Previous Observation Entries

Te	Pu	Re	BP	BS	OS	Who / When
	75		120 80			M.L. 09/07 - 13:43
37						M.L. 04/07 - 10:57
37	80	15			100	M.L. 26/06 - 11:05
37.7	81	24	120 80	10.5	98	M.L. 26/06 - 10:22
					88	M.L. 25/06 - 21:05
37	75	15	120 80	5.7	99	M.L. 25/06 - 16:55
	75	15				M.L. 25/06 - 12:52

Within CC Mobile we have added Observations to the Monitoring Analysis: -

**Current User: Matt Luckham**

Home Finish

---

**Jill Johnson 1-Ground Floora - DOB: 24/04/1951 - Status: Active**
Monitoring Analysis

Show Care Plan Options

**Current Monitoring**

- Movement - 02/05/2018
- MUST Assessment - 02/05/2018
- Pain Assessment - 01/05/2018
- Personal Care - 02/05/2018
- Resident Observations - 20/09/2017
- Sleep - 02/05/2018

**Monitoring Type:** Resident Observations

**Start Date:** 20/09/2017

**Duration:** Ongoing

**Frequency:**  
Record monitoring information at least every 1 Day during the Day Shift only.

**Associated Health Issue:**  
None

**Start Reason:**  
k lkj lkj l

**Started By:** Matt Luckham

**Analysis of Observations**

Last 100 Observations Recorded

Temp	Pulse	Respiration	Blood Pressure	Blood Sugar	Oxygen	Who / When
	75		120 80			M.L. 09/07 - 13:43
37						M.L. 04/07 - 10:57
37	80	15			100	M.L. 26/06 - 11:05
37.7	81	24	120 80	10.5	98	M.L. 26/06 - 10:22
					88	M.L. 25/06 - 21:05
37	75	15	120 80	5.7	99	M.L. 25/06 - 16:55

## Care Review

Systems: CC Mobile, CC Windows

For this update the Care Review has been changed. We have altered the review screen on both CC Windows and CC Mobile: -

Section	Completed
Start - Introduction	Yes
Testing area - This is a test	Yes
Health - Breathing	No
Health - Continence	Yes
Health - Hearing	No
Health - Mobility	No
Health - Nutrition and Hydration	Yes
Health - Oral	No
Health - Sight	No
Health - Skin Condition	Yes
Health - Sleep	No
Health - Physical Health	No
Health - End of Life	No
Medicine - Medication	No
General - Communication	No
Mental Health - General / Cognition	No
Personal Care - Bathing	No
Personal Care - Dressing	No
Personal Care - Eating	No
Personal Care - Washing	No
Personal Care - Activity/Social/Religio	No
General - Altered State of Conscious	No
General - Behaviour	No
Finish - Complete	No

**Care Review for Mrs Jill Johnson - 12 July 2018**

**Health - Mobility**

Level of Need: **Low Need** [Change...](#)

**Describe present situation with this domain:**

Lesley walks with no aids but when out of the home she will need someone to hold onto, Lesley can become breathless when walking outside for too long. Lesley has been exercising by stepping up and down the first step of the stair case to try and regain confidence, she also has achieved going down the stairs and is working on achieving going up them in aim of being able to visit family. Lesley is now also doing small walks in the village accompanied by a member of staff.

**What actions are you going to take?:**

To encourage Lesley to take short walks in the village regularly and to regain her ability to walk further without getting so breathless, to support her to exercise every day. Lesley has improved on her walking she will walk most times when out on a trip

**References:**

This is a test note for J... 10/07 - 15:45

Status: 22% Changed

Buttons: Modify Care Review Sections, Check Spelling, Print Section, View Care Plan, << Back, Next >>

**Current User: Matt Luckham** [Home](#) [Finish](#)

**Care Review for Jill Johnson 1-Ground Floora**

**Health - Mobility**

Level of Need: **Low Need** [Change...](#)

**Describe present situation:**

Lesley walks with no aids but when out of the home she will need someone to hold onto, Lesley can become breathless when walking outside for too long. Lesley has been exercising by stepping up and down the first step of the stair case to try and regain confidence, she also has achieved going down the stairs and is working on achieving going up them in aim of being able to visit family. Lesley is now also doing small walks in the village accompanied by a member of staff.

**What actions are you going to take?:**

To encourage Lesley to take short walks in the village regularly and to regain her ability to walk further without getting so breathless, to support her to exercise every day. Lesley has improved on her walking she will walk most times when out on a trip

**Associated References:**

This is a test note for J... 10/07 - 15:45

View Reference

Buttons: << Back, Next >>

Some of the key changes for this review screen are: -

### Care Review References

Associated References: - +

This is a test note for J... 10/07 - 15:45

[View Reference](#)

We have added the ability to link output from various recording screens to “tag” them to a Care Review.

For example, if you record a General Note on CC Mobile you can now “Flag Note” to appear at the next Care Review: -

1-Ground Floor1-Ground FloorHeather CampbellEdna Oakes

**Selected Service Users:**

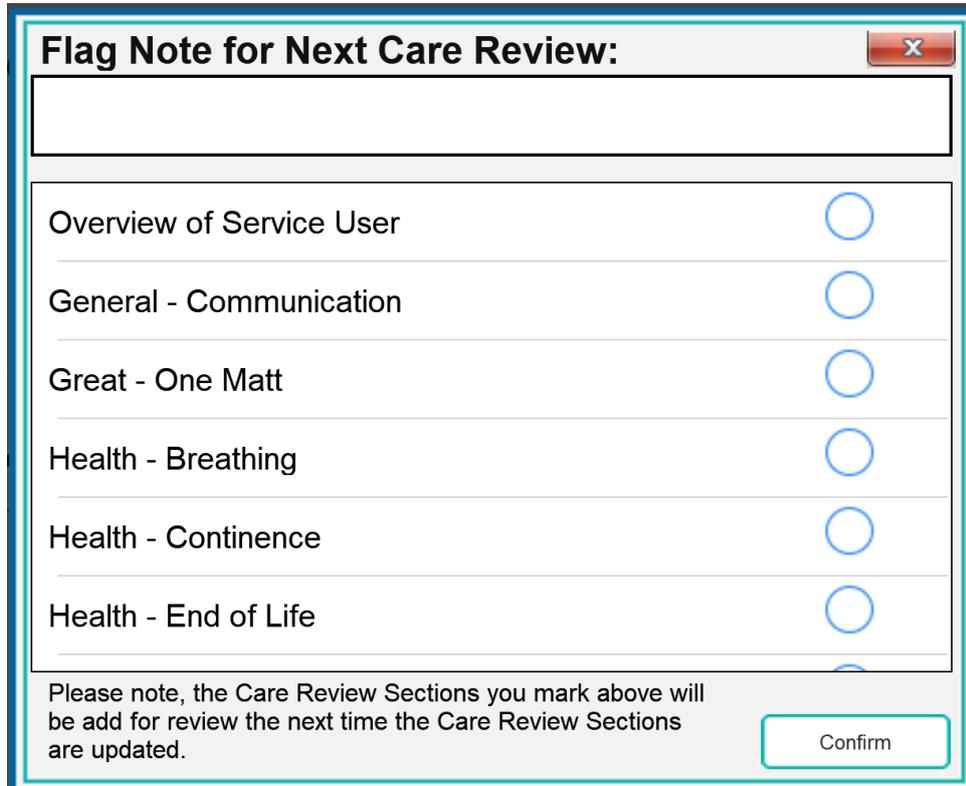
**Your Note Text:**

Flag Note

**Tag with Health Issue:**

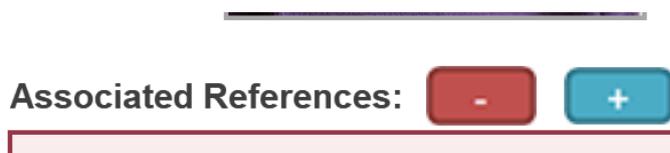
**Red Flag**

You will see the Flag Note on various recording screens. When you touch Flag Note you will see a screen such as follows: -



You can now select one of the Care Review sections to associated this note with. When the note has been saved it will appear as a reference at the next Care Review.

You can manage the references associated with a Care Review section during the Care Review by using these two buttons: -



If you press this button: -



You can remove a reference that has been associated with a review.

If you press this button: -



You can search for a note and add this reference to your Care Review: -

### Find a note to link to this Care Review...

**Service User:** Jill Johnson 1-Ground Floora      **Search Phrase:**

**Start Date:**       **End Date:**      

Event Date / Time	Note Details	Entered By
<b>Jill Johnson 1-Ground Floora</b>		
16/07/2018 10:43:21	Medical History Record: History Line goes in here.	Matt Luckham (16/07/2018 10:43:21) <input style="width: 80px;" type="button" value="Select Note &gt;&gt;"/>
<b>Jill Johnson 1-Ground Floora</b>		
16/07/2018 10:42:55	Medical Diagnoses Updated: Medical diagnoses can go here.	Matt Luckham (16/07/2018 10:42:55) <input style="width: 80px;" type="button" value="Select Note &gt;&gt;"/>
<b>Jill Johnson 1-Ground Floora</b>		
12/07/2018 14:40:43	A Care Review has been completed for Mrs Jill Johnson. The following areas have changed: Health-Hearing, Health-Skin Condition, Testing area-This is a test. Please can all staff read the updated sections of this review. taking note of the level of	Matt Luckham (12/07/2018 14:40:43) <input style="width: 80px;" type="button" value="Select Note &gt;&gt;"/>
<b>Jill Johnson 1-Ground Floora</b>		
12/07/2018 14:14:26	Medical History Record: asd sad sad asd#  asdasd asd	Matt Luckham (12/07/2018 14:14:26) <input style="width: 80px;" type="button" value="Select Note &gt;&gt;"/>

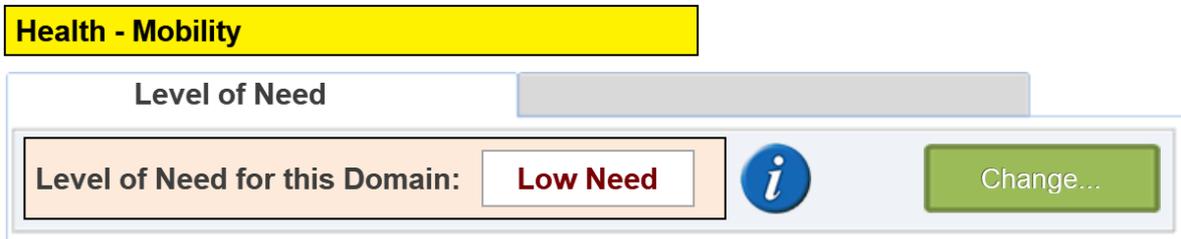
Find the note you want to add to your Care Review and select it.

When you are looking at a Care Review you view any referenced note by selecting this button: -

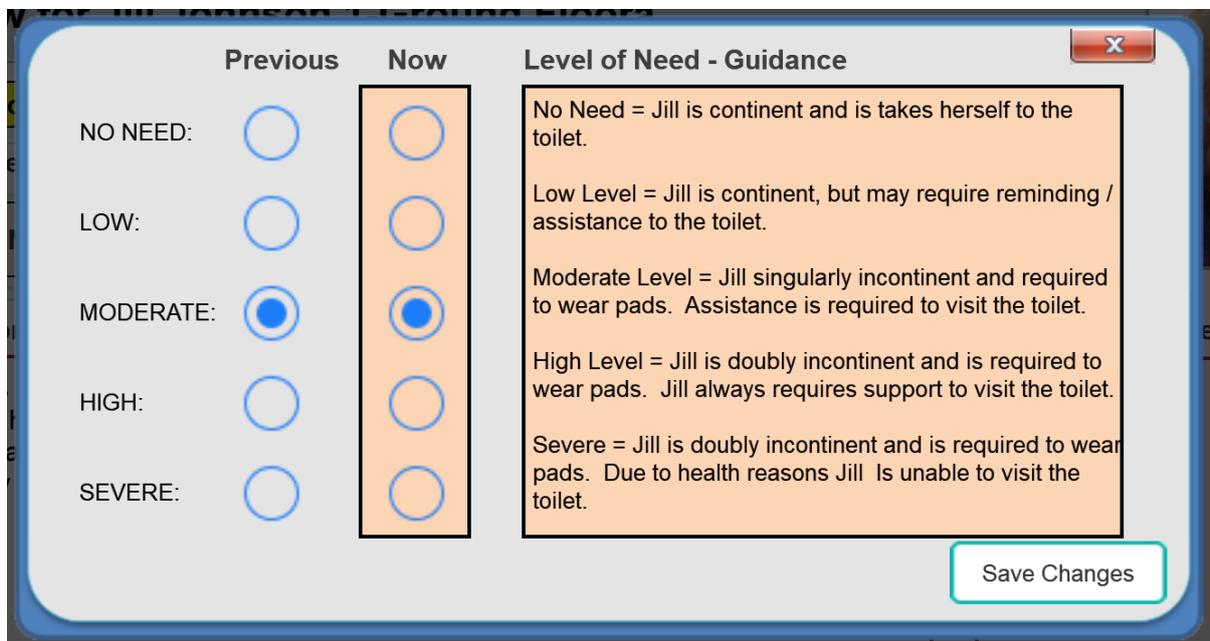


### Level of Need

You can see the guidance or change the level of need is now possible through the following options: -



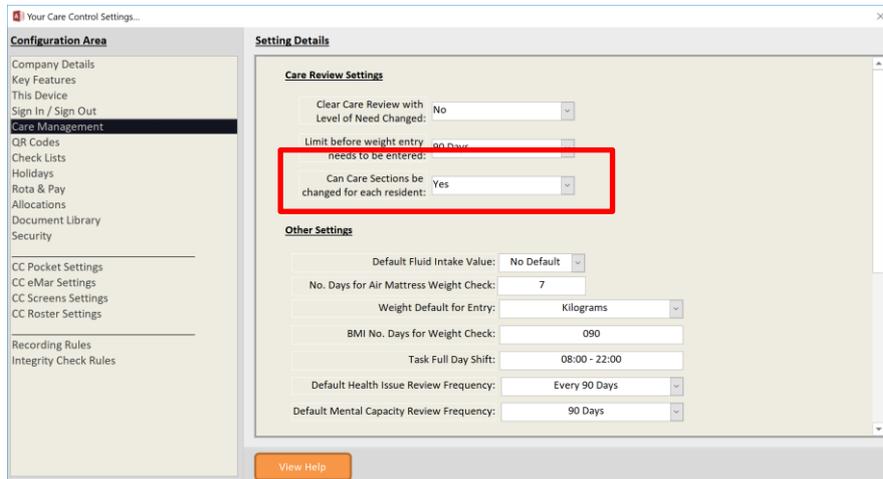
If you select Change you will see the following screen: -



### Modify / Add Sections on CC Mobile

We have added the ability for end users to add or remove sections on CC Mobile if the associated system setting is set.

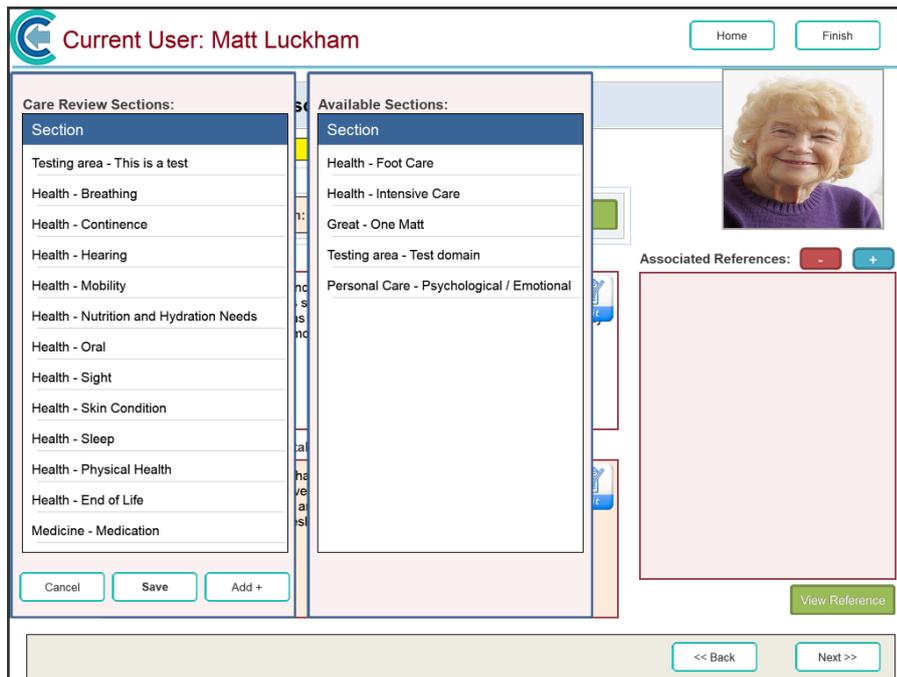
If this setting is set: -



You will see the following option on CC Mobile when editing a Care Review: -



If you select Modify Sections you will see the following screen: -



### New Care Review Reports

We have added two new reports: -

- **Care Review with References**  
This is a full report that also prints our any associated Care Review Note References
- **Section Print**  
When viewing a Care Review you can now print each section. This just prints that one section only.

### Interim Reviews available on CC Windows

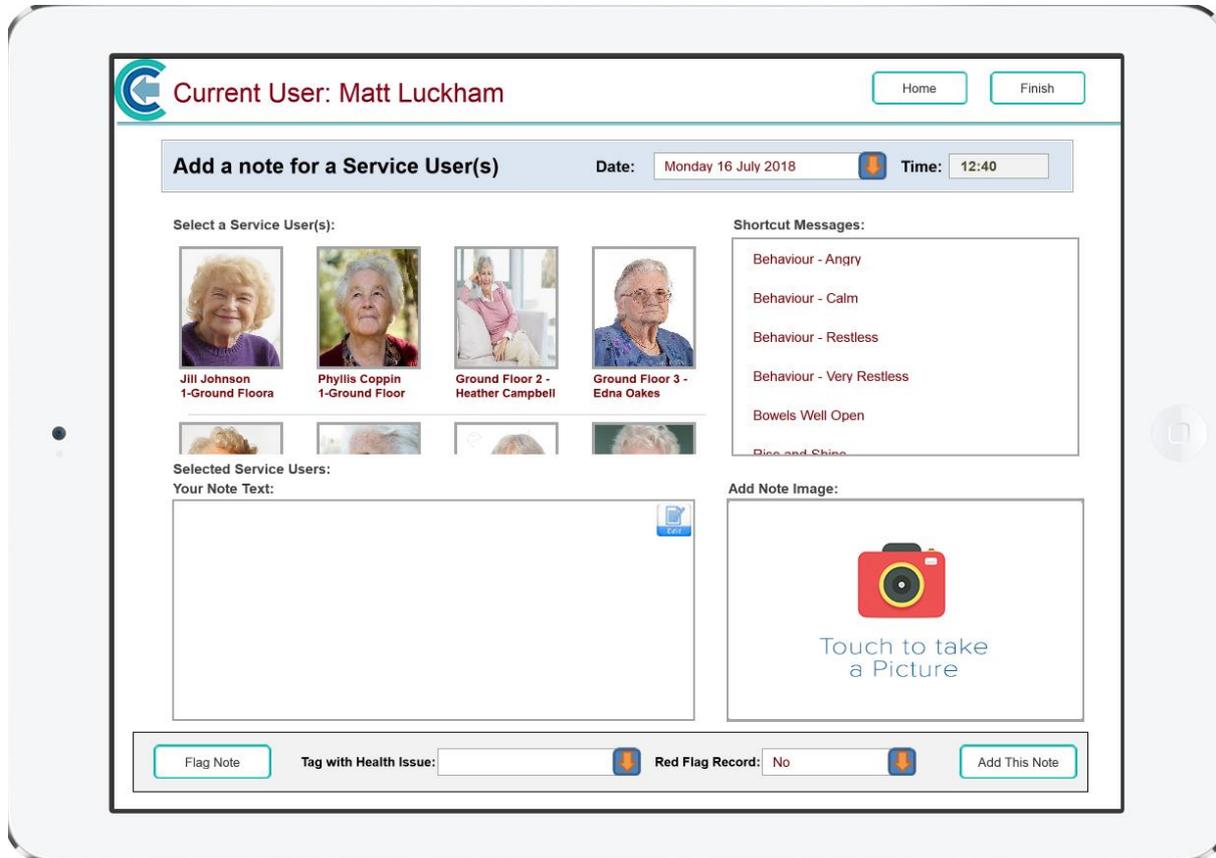
You can now jump to any section on CC Windows. As long as that section has information saved within it, you are able to jump direct to it. You must go to the Finish screen to end a review.

This allows you to just amend one single section if you want to on CC Windows.

## General Note Screen

System: CC Mobile

The general note screen has been updated so that you now select a service user picture: -



## System Settings

### System: CC Windows

The System Settings screen within CC Windows has been updated: -

